

To: Board of Supervisors
From: Joe
Subject: Managers Update

Historically, summer months have been Administratively slow and allowed us to catch up on a myriad of activities and projects. This year has been unique with the number of tasks being worked on.

As I began putting the Agenda together, I realized that it would take an inordinate amount of time to go over each of the items, especially since they are informational and do not require any policy. For that reason, I decided to compile a more detailed Managers Update to allow each of you to read what is happening and give you time to follow up with any questions or concerns you may have prior to the meeting.

This full update will become part of the meeting minutes and the agenda item will be used to answer questions you might have that do not require any further data or research on my part, and want to have on the public record.

MANAGERS UPDATE

June 30, 2020

SECOND DRAFT OF FY '21 BUDGET: The water and wastewater budgets are still not complete as we are waiting for the FRWA rate study; we should have it for the August Board Packets. The only change made from the first draft was the addition of the paving for the ECO Park and Basketball Court. To keep the optics of the assessment in a positive mode we are recommending \$13,850 comes from General Fund reserves, and \$65,000 from Parks Capital. That brings the FY '21 assessment to \$291.36 per unit compared to \$293.76 last year. Village I Parks increases to \$56.28. Fortunately, Health Insurance only saw a 2% increase!!!!

SURPLUS PROPERTY UPDATE: Bill Nielander has developed the appropriate wording for the 100' ft. of lots 30 and 31 that the District needs to keep. A meeting has been requested with Signature to finalize the sale and set a closing.

GOLF COURSE EASEMENTS: Signature is still reviewing the documents.

SRF: A resolution to adopt the Facility Plan for the water projects SRF will be reviewed at the July meeting at a Public Hearing. A copy of the plan, developed by CAS and reviewed by Corbett and District staff, are part of the packet. Both the Public Hearing and Resolution are standard procedures to get on the FDEP SRF August agenda. Once approved, the Board will receive an agreement that can be reviewed and discussed as we have for the other grants and loans.

FRWA STUDIES: Staff continues to work with FRWA on parallel paths pertaining to GIS mapping, asset management, utility rates, and connection fees. A meeting will take place July 7th on the Revenue Plan side of these studies that will be detailing projected users, facilities and infrastructure. We are still planning on having everything ready for the August 12 Public Hearing for Board review.

CENTURY LINK: Staff from Century Link have begun mapping the District and developing the budgets. They report that it will take up to four months to complete the process and begin meeting with perspective customers.

DUKE: Materials have been ordered and the change outs should begin within the next few months barring any unforeseen issues.

OLD WWTP SITE: Clay has met with Go Underground, and in return for receiving and removing the facility they will fill in the two ponds and completely grade and level the area. They will use their own equipment and personnel, and the work should take approximately two months to complete. An update has been provided to the golf course.

RT. 98 PROJECTS: As we all see, the construction is moving rapidly and there have been no setbacks to this point. From Floral back to the east they have not run into wet ground, and that has allowed for quick installation of pipe. The project should come in a lot sooner than the 6.5-month projection, which will allow us to make change orders to do more borings or lift stations to ensure we spend the full allocation from the Legislature.

SIGNATURE GROUP: All plans have been submitted to the County for their first set of units at the end of Clubhouse Lane and at the old Bobcat course. Melony has been working directly with Signature in her job with the County Planning Department.

VILLAGE X: Their infrastructure plans have been submitted to County Engineering for review and they are finalizing their permit with SFWMD. To this point there have not been any roadblocks.

PERRONE CONSTRUCTION: Owner Richard Perrone, from Sarasota, owns 16 acres of land from the west corner of Floral and going further west. In a meeting with District staff and Signature, the two groups discussed a possible joint venture for a commercial shopping plaza development on the property.

PERSONNEL: The annual Emergency Preparedness Workshop has been held with staff in preparation for the hurricane season. Our staff performed admirably with IRMA and we had a lot of new personnel to review our procedures with. Two more staff will be taking tests for their Water Distribution Licenses: Kyle on July 20th, and Matt on July 21st. Staff are constantly urged to take advantage of any opportunities to increase their skill sets.

Field Job Descriptions and Functions have been consolidated into the following:

- *Aquatic and Levee Technician (includes Pump Station)
- *Parks and Facilities Maintenance
- *Drainage and Field Maintenance
- *Water Technician
- *WWTP Utility Technician
- *Mechanic

AIRPORT DRAINAGE: Now that all the drawings, figures, and formulas have been put together by both sets of engineers, a meeting will take place in the very near future to finalize a plan of action for the airport expansion and use of our system. A PER scope of work will have to be put forth by the Airport, like what we have done on all of our FDEP and SRF projects. The Engineers have agreed that SLID can take the storm water from the upcoming Airport expansion; new culverts and control structures need to be installed; desilting near the structures; and modifications to the permit regulating flow from the Airport to SLID. A call with Willingham on 6/26 indicated he would have a cost benefit analysis done within the next few months, which would lead to compensation projections.

COMCAST BUILDING: This facility has remained vacant in front of our maintenance building. Since 2014 Clay has persistently communicated with them to determine its future, and they have been unresponsive. I will be asking Bill Nielander to meet with Clay and develop a letter Bill can send as our Attorney.

WEBSITE REGULATIONS: The Governor signed into law a bill dealing with special district websites. The bill deletes the requirement to post public facilities reports and public meeting backup materials. It also gives Districts the alternative to post a link to the Florida Auditor General's website rather than posting a copy on their own site. This law is meant to reduce special district's exposure to ADA lawsuits.

FIRE HYDRANTS: R&M Service Solutions will be performing maintenance, flow testing, GPS, and painting of all hydrants in the District. Work begins July 13th.

