

RESOLUTION 2019-08  
District Manager Vacation, Sick and Holiday Time  
Wednesday, August 14, 2019

**WHEREAS**, the Spring Lake Improvement District (hereinafter "District") was created by the Florida Legislature and codified in Chapter 1971-669, Laws of Florida, as amended by Chapter 2005-342, Laws of Florida, as amended by Chapter 2012-264, Laws of Florida and;

**WHEREAS**, Chapter 298 of the Florida Statutes authorizes the Board of Supervisors, hereinafter referred to as the "Board", of the Spring Lake Improvement District, hereinafter referred to as "District", to prescribe, and establish policies and procedures for the District and;

**WHEREAS**, the Fiscal Year '18 Audit recommended clearer language in the Manager's contract and;

**WHEREAS**, Section 11 was identified for clarification and;

**WHEREAS**, the Board having reviewed such clarification according to the attached Exhibit "A" it is upon consideration:


**RESOLVED BY THE BOARD OF SUPERVISORS OF THE SPRING  
LAKE IMPROVEMENT DISTRICT, HIGHLANDS COUNTY,  
FLORIDA TO REVISE SECTION 11 OF THE DISTRICT  
MANAGER'S CONTRACT AS ATTACHED IN EXHIBIT A.**

This revision will become effective this 14<sup>th</sup> day of August, 2019.

Spring Lake Improvement District

By:   
Gary Behrendt, Chairman

Attest:

By:   
Tim McKenna, Secretary

## Exhibit "A"

### District Manager Vacation, Sick, and Holiday Time

#### Section 11:

Employee shall earn 200 hours of vacation time each year, prorated over each pay period. Employee shall earn 13 days of sick time each year, prorated over each pay period. The salary received by Employee, as stated in Section 5 herein, is inclusive holiday time that is paid on the holiday schedule annually adopted by the Board. ***The Employee shall be permitted to carry over past the end of each fiscal year an amount not to exceed 200 hours of vacation time and 13 days of sick time per year.*** The Employee shall be permitted to carry over any unused and accumulated vacation and sick days. In the event the Employee shall leave the employ of the District by resignation or removal, Employee shall be entitled to compensation for all days of vacation and sick time credited to Employee.

#### MOTION TO APPROVE AT THE AUGUST 14, 2019 BOARD MEETING

#### AMENDED TO THE FOLLOWING:

**The employee shall be permitted to carry over a maximum of 1,000 hours of accumulated vacation and sick days.**