

FY '23 NOTES

Joe DeCerbo

June 1, 2022

To review our annual process, Diane and I go over basic operating costs that require little analysis i.e., garbage, pest control, electric, office supplies, etc. Randy reviews chemicals, fuel, shop tools and other standard Field costs, and Israel and Clay work on the Utility budgets.

The notes below reflect the impact on major budget items for FY '23 that you will be reviewing, as well as Repairs and Replacement, Capital Outlay, and Unreserved Funds. As you review all this information, please know that there are a lot of notes and back-up data that were used to develop this first draft. If you have a question or concern, please let me or Diane know beforehand so that we can have the back-up information readily available at the Board meeting.

LOAN PAYMENTS: (see attached chart for details)

STA	\$ 65,740
WWTP	122,660
15 Year First Southern	39,500
Drinking Water PER and SRF	364,745
Line of Credit Interest	TBD
Total	\$592,645

PERSONNEL:

I adjusted allocations to various funds and costs were divided between: Drainage; Water; Wastewater; Lot Mowing; Parks; Mosquito; and General Maintenance. Utilities will continue to outpace other personnel costs in the other areas as we move forward, and the need to add another Utility Trainee. Field Staff is now at full force with the recent hiring of two people.

EQUIPMENT: Two park mowers and a batwing were purchased with existing funds and will not be part of this budget

LOT MOWING: Staff is recommending a \$20 increase for lots and acreage.

WATER FUND: A review of fees for data log, meter turn on, turn off, etc. need to be discussed for possible increases. These costs are listed in the current Exhibit A

INSURANCE: Very hard to predict, meeting with representatives at FASD

HEALTH INSURANCE:

This budget item is always a moving target and is very difficult to project, especially since our policy anniversary date is August 1st and we have two months each fiscal year with a new cost (August and September). We take this into consideration when putting this line item together.

STREETLIGHTS: Along with mosquito fee, will now be in the general assessment and not on the water bills.

ENGINEERING:

A review of costs indicates that nearly all expenses will be charged to funded projects from FDEP. The retainer will be utilized for all other items.

TRAINING AND CONFERENCES:

While still below the standard of 2% of total budget we do not anticipate any problems in this category, even with our personnel continuing to work on licensing and certification programs.

TRAVEL:

Out of town travel continues to decrease from the days of having to attend meetings and events that led to our ability to apply for, and receive, funding.

TRANSFER OF FUNDS: I am recommending that we transfer \$165,000 from the General Fund to the water fund and the GF assumes all the debt receivables from wastewater. I spoke with the Auditor, and she says it is a good idea. Strengthens the water fund budget and positively impacts rates and fees.

RENEWAL AND REPLACEMENT

CAPITAL OUTLAY

UNRESERVED FUNDS

CARRY OVER FUNDS

**(These items fluctuate each year
and are at the Board's discretion)**

