

**MINUTES OF MEETING
SPRING LAKE IMPROVEMENT DISTRICT**

The Regular meeting of the Board of Supervisors of the Spring Lake Improvement District was held Wednesday, March 10, 2021 at the District Office, 115 Spring Lake Boulevard, Sebring, Florida.

Present were:

Tim McKenna	Board Chairman
Bill Lawens	Vice Chairman
Kay Gorham	Secretary
Brian Acker	Asst. Secretary
Sue Dean	Asst. Secretary

Also present were:

Bill Nielander	District Attorney
Joe DeCerbo	District Manager
Clay Shrum	Director of Operations
Diane Angell	District Administrator

Residents & Guests	"See Sign in Sheet"
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FIRST ORDER OF BUSINESS

Call to Order

Chairman McKenna called the meeting to order and led the pledge.

SECOND ORDER OF BUSINESS

Upcoming Meetings/Events/Correspondence

- A. March 17th, Annual St. Patrick's Day Luncheon hosted by Tim McKenna.
- B. March 20th, 12 Hours of Sebring
- C. March 27th, 50th Anniversary Event at Bark Park, 2:00-5:00 p.m.

THIRD ORDER OF BUSINESS

Approval of Minutes

The Board received copies of the minutes from February 10, 2021 for review. There being no further questions.

ON MOTION by Kay Gorham, seconded by Sue Dean, with all in favor the minutes from February 10, 2021 Board meeting was approved.

FOURTH ORDER OF BUSINESS

Approval of Financials

The Board received copies of the February 2021 financials for review. There being no further questions.

ON MOTION by Brian Acker, seconded by Bill Lawens, with all in favor the financials from February 2021 were approved.

Brian Acker asked Clay why we were still paying Pugh Utilities \$800 a month. This was supposed to stop when we hired Israel. Clay said that they have been really busy with projects, and that this contract was budgeted through the end of the fiscal year.

FIFTH ORDER OF BUSINESS

Treasurer Report

A. Update

Assessment deposit of \$56,574 received. Collections for the year are General Fund 62%, Lot Mowing 57%, and Village I Parks 76%. The draft audit should be here by the end of next week and the audit will be presented by Grau at the April meeting.

Diane reviewed several line items in the budget. Commercial Insurance needs to be adjusted to account for the Storage Tank Liability policy. Equipment purchases that will be depreciated need to be moved to Capital Outlay.

ON MOTION by Brian Acker, seconded by Bill Lawens, with all in favor to move funds from Operating Equipment and Renewal and Replacement to Insurance and Capital Outlay was approved.

Capital Outlay in the general fund budget will be amended by resolution at a later meeting. Our insurance claim on the diesel pump at the pump station has been approved. We will make an adjustment to the budget from reserves once we know how much the insurance company claim is.

Discussion was held on installing a liner in the new lift station being installed on Duane Palmer. The cost of this project is \$12,012. A resolution amending the wastewater budget was presented to the Board for approval.

ON MOTION by Brian Acker, seconded by Bill Lawens. With all in favor Resolution 2021-3 amending the FY21 Wastewater fund budget was approved.

SIXTH ORDER OF BUSINESS

Manager

A. FASD Conference

After discussion, it was agreed that Spring Lake would not be attending the Conference. Joe will attend the Board meeting as he is a FASD Board member.

B. Village X Water Extension

Per our agreement with JGS and invoice for \$47,500 was sent for the start of the water main project.

SEVENTH ORDER OF BUSINESS

Professional Development Strategy

Clay described the process in place to identify staff strengths and to place personnel in the appropriate job functions. Kay asked about staff evaluations, as did Tim and Brian. Clay will meet with Randy and determine status. The Board wants to ensure annual evaluations that are recorded and put in personnel folders. Kay questioned the purchase of jackets for staff that are not part of the uniforms budget.

EIGHTH ORDER OF BUSINESS

Attorney

A. Legal Update

No word from EEOC, this is going to be a long process.

Closing on surplus land will be March 30th or we will advertise again.

Airport letter was mailed, no response. The Board directed Joe to meet with the group that did our assessments a few years ago and get some cost projections on a User Fee study.

NINTH ORDER OF BUSINESS

Supervisor Requests

Bill Lawens said stuff is starting to grow in the canals by the pro shop.

Tim McKenna said that he would not be at the April meeting.

TENTH ORDER OF BUSINESS

Public Comments

Phil Gentry asked if the letter that went to the Airport is considered a public record. Joe said yes, he would need to make a public records request and we would make him a copy.

Eldy Gall asked if there was anything, we could do about people tearing up the area on 98 by Floral and Valencia. Clay said this is county drainage and those areas get very wet. Joe asked.

Melony Culpepper to use her contacts working for the County to speak to someone in the Road and Bridge department.

ELEVENTH ORDER OF BUSINESS

Next Meeting

The next meeting will be on Wednesday April 14, 2021 @ 10:00 a.m.

TWELFTH ORDER OF BUSINESS

Motion to Adjourn

ON MOTION by Bill Lawens, seconded by Kay Gorham,
with all in favor the meeting adjourned at 10:38 a.m.

Tim McKenna, Chairman

Kay Gorham, Secretary